

VENTILATION CHECKLIST



PLANNING

- ☐ Identify areas needing ventilation: Kitchen, bathroom, laundry, roof space
- ☐ Determine if natural, mechanical or hybrid ventilation is suitable
- ☐ Ensure plans comply with NCC ventilation requirements for habitable and wet areas

DESIGN

- ☐ Include operable windows or vents where natural ventilation is used
- ☐ Specify exhaust fans for bathrooms, toilets and laundries
- ☐ Design kitchen rangehoods to vent externally, not into the roof space
- ☐ Check for cross-ventilation in living areas and bedrooms

INSTALLATION

- ☐ Install ducting correctly and seal joints to prevent leaks
- ☐ Position fans close to the moisture or odour source
- ☐ Install backdraft dampers to avoid outside air from entering
- ☐ Ensure eave or ridge vents are installed for roof ventilation if required

TESTING AND COMPLIANCE

- ☐ Test airflow rates to meet minimum requirements
- ☐ Check that fans are quiet and energy-efficient
- ☐ Confirm external vents are vermin-proof and weather-sealed



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